



## Step 2 – Provide Third Party details

I authorise MyLife MyPension to provide personal information in relation to my superannuation/pension account to:

Full Name

Company name (if applicable)

Relationship to Member

Please note: If there is more than one financial advisor who will access information on the account, please include the names of all advisors or stipulate "and staff".

Postal address

Suburb

State

Postcode

Telephone

Mobile

Reason for authority being given

Signature

Date

## Your Privacy and Safety

The Fund is administered by us along with our service provider, Mercer Outsourcing (Australia) Pty Ltd. We collect, use and disclose personal information about you in order to manage your superannuation benefits and give you information about your super. We may also use it to supply you with information and marketing material about the other products and services offered by us and our related bodies corporate. If you do not wish to receive marketing material, please contact us on **1300 963 720**.

Our Privacy Policy is available to view at [mylifemypension.com.au/privacy](http://mylifemypension.com.au/privacy) or you can obtain a copy by contacting us on **1300 963 720**.

When you become a member, we assume that you consent to this handling of your personal information. If you do not provide the personal information requested, we may not be able to manage your superannuation.

We may sometimes collect information about you from third parties such as your employer, a previous super fund, your financial adviser, our related entities and publicly available sources.

We may disclose your information to various organisations in order to manage your super, including your employer, our professional advisors, insurers, our related companies which provide services or products relevant to the provision of your super, any relevant government authority that requires your personal information to be disclosed, and our other service providers used to assist with managing your super.

In managing your super your personal information will be disclosed to service providers in another country, most likely to Mercer's processing centre in India. Our Privacy Policy lists all other relevant offshore locations.

Our Privacy Policy sets out in more detail how we deal with your personal information and who you can talk to if you wish to access and seek correction of the information we hold about you. It also provides detail about how you may lodge a complaint about the way we have dealt with your information and how that complaint will be handled.

If you have any other queries in relation to privacy issues, you may contact us on **1300 963 720** or write to the Privacy Officer, MyLife MyPension, GPO BOX 4303, Melbourne, VIC 3001.



## Step 3 – Authorisation and signature

This authority:

- Allows the Third Party permission to access information on my account, including written confirmation of details when requested.
- Does not allow the Third Party to close my account, transfer Funds, alter investment allocations, change or amend any information on my account.
- Will remain in force until revoked in writing by me. (Note: This authority will automatically expire after 12 months).

By signing this form I understand and consent to my information being collected, disclosed and used in the manner set out in this form.

Member Signature

X

Date

/   /

**Please note:** In order for this authority to be valid it must be signed and dated within 12 months of receipt by MyLife MyPension.

**Please return your completed form to MyLife MyPension, GPO Box 4303, Melbourne, Vic 3001.**

